

JOB DESCRIPTION

Job Title: Lecturer in Criminology

Grade: AC2

Department: School of Law & Criminology

Responsible to: Academic Portfolio Leader

Responsible for: N/A

Key Contacts: Head of School, Deputy Head of School, School Associate Heads, School Academic Portfolio Leaders, Programme Leaders

Standard Occupational Classification (SoC code): N/A

Non-Contractual Nature of Role Profile: This role profile is non-contractual and provided for guidance. It will be updated and amended from time to time in accordance with the changing needs of the University and the requirements of the job.

PURPOSE OF ROLE

To conduct high quality research and teaching on undergraduate and postgraduate programmes in the areas of Criminology. The role will focus on delivering high quality education in a variety of formats as well as research and enterprise activities. The person appointed will be expected to:

- Contribute to the delivery of existing teaching, course development, and to participate in the research conducted in the department.
- Contribute more widely to the design and delivery of teaching activities, reflecting the successful candidate's own subject specialism appropriate for the needs of a diverse student body; across the range of courses offered by the department.
- Engage in research and professional practice across the subject area and contribute to the research profile of the Department and to the next REF submission of the appropriate research group.

KEY ACCOUNTABILITIES

Team Specific:

- Contribute to the delivery of high quality, innovative and effective teaching, and new teaching initiatives, including inclusive approaches to setting and marking assessment.
- Lead on personal and academic tutoring of undergraduates.
- Lead and support others in the design and development of new courses/modules demonstrating excellent curriculum design.
- Contribute to curriculum development within the Department.
- Contribute to subject, professional and/or pedagogical research leading to the publication and/or dissemination of original work.
- Contribute to the research profile of the academic unit and to the REF submission of appropriate research group.
- To contribute to the development of funding bids which contribute to the acquisition of internal and external resources to fund research, enterprise, or teaching projects.
- Contribution to the continuous improvement of the student experience or Lead courses/modules effectively including adopting a responsive approach to students.
- Effective cross working with Professional Services to support students.
- Contribute to relationship management and engagement with key external bodies for teaching at a regional and national level; the national or regional public/cultural sectors/business, industry/professional bodies in relation to teaching, research or enterprise.
- Maintain effective, high quality and productive working relationships with professional bodies and employers.
- Supervision of undergraduate and postgraduate students.
- Collaborate with other academics and the administrative teams to deliver excellent student care and support student success and employability.
- Contribute to the general academic administrative work of the Department and Faculty.

Generic:

- Assist the Law & Criminology Team in achieving the Department's KPIs.
- Contribute to departmental plans, activities, and efficient working practices.
- Participate in visits to schools, local community groups, public engagements, and related activities.
- Demonstrate a commitment to equality, diversity, and inclusion through teaching practice and / or engagement with university initiatives.

- Contribute to peer review and departmentally based teaching development activities.
- Promote your work and represent your discipline and the work of the University internally and externally, and take a proactive approach to ethical, good practice.

Managing Self:

- Develop expertise in inquiry/research-informed teaching with an increasing degree of autonomy.
- Keep abreast of developments within the field and seek continuous improvement of own professional practice.
- Actively participate in established professional development framework activities.
- Behave in a manner which reflects the University values and creates a positive environment for work and study.
- Maintain a high standard of student engagement and satisfaction.
- Seek to maximize the learning outcomes of students.

Core Requirements:

- Adhere to and promote the University's policies on Equality and Diversity and Inclusion and Information Security.
- Ensure compliance with Health & Safety and Data Protection Legislation.
- Support and promote the university's Sustainability policies, including the Carbon Management Plan, and perform duties in a resource efficient way, recognizing the shared responsibility of minimizing the university's negative environmental impacts wherever possible.
- Adhere to current legal requirements and best practice relating to digital content and accessibility, including Web Content Accessibility Guidelines when creating digital content.

Additional Requirements:

Undertake any other duties as requested by the line manager or appropriate senior manager, commensurate with the grade (Any other duties commensurate with the post and grade as agreed with the Head of Department and the PVC of the Faculty).

This is a professional, demanding role within a complex organization with an ambitious strategic plan and agenda for change. The role holder will be expected to show flexibility in working arrangements, including working hours, to ensure that the School of Law & Criminology delivers the required level of service.

KEY PERFORMANCE INDICATORS:

Performance Indicators will be established in consultation with the Head of Department as part of the post-holder's annual Appraisal and Professional Development Review.

KEY RELATIONSHIPS (Internal & External):

Faculty PVC & Executive Dean; Deputy Dean; Head of School; Deputy Head of School; Portfolio Leads, School Associate Heads; Programme Leaders, Law, and Criminology staff (academic and professional services).

PERSON SPECIFICATION**EXPERIENCE:****Essential Criteria**

- Delivery and/or leading at undergraduate and/or postgraduate level in the field of Criminology.
- Conducting high quality, innovative and effective teaching on postgraduate and undergraduate programmes.
- Leading courses/modules effectively including adopting a responsive approach to students.
- Leading and contributing to subject, professional and/or pedagogical research and other scholarly activities in the field of Criminology
- Student care and pastoral provision.

Desirable Criteria

- Postgraduate teaching /supervision.
- Creating professional/community partnerships.
- Ability to teach across disciplines.
- Leading on external accreditation activity.
- Designing and leading significant teaching and assessment activity.
- High quality publications.
- Initiating the development of Research bids.

SKILLS:**Essential Criteria**

- Ability to engage with and respond to student feedback.
- Outstanding organizational, IT communication and people skills.

Desirable Criteria

- Curriculum development in Criminology.
- Individual and /or collaborative income generation.
- Application for research funding and other bids.

QUALIFICATIONS:**Essential Criteria**

- PHD in Criminology or related field or Appropriate professional qualification.

Desirable Criteria

- Teaching qualification.
- Appropriate professional qualification.

PERSONAL ATTRIBUTES:**Essential Criteria**

- We are looking for people who can help us deliver the values of the University of Greenwich: Inclusive, Collaborative, and Impactful.

Desirable Criteria

- N/A